

**Report of the Ad Hoc Committee
for
Streamlining IUPAC Operations
Council
Torino, August, 2007**

Committee Membership

Bryan Henry

- IUPAC President and Committee Chairman,

Fabienne Meyers

- IUPAC staff and Secretary

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Request for Input

At our last two GAs, we have debated changes in the operational structure of IUPAC. In both cases changes in structure were not accepted. However there were significant expressions of support for measures to streamline IUPAC operations and make them more efficient.

Request for Input

The mandate for the committee was to find efficiencies within the existing IUPAC structure. Thus in making our suggestions the only real constraint was to suggest streamlined procedures without altering the current structure.

Roles of EC, Bureau and Council

➤ Executive Committee

- make operational decisions
- bring policy and strategic initiatives forward to the Bureau for decision
- establish and appoint ad hoc groups to address and give advice on specific issues
- advise the President on the appointment of Standing Committee Members and Chairs

Roles of EC, Bureau and Council



Bureau

- elect the three Elected Members of the EC
- make decisions on policies to be ratified by the Council
- identify and monitor strategic issues for in depth discussion by the EC
- review & identify role of the Bureau and tasks of members at first meeting after Council

Roles of EC, Bureau and Council

➤ Bureau (cont.)

- fill casual vacancies on Divisions and Standing Committees
- fill temporary vacancies among Officers
- ratify decisions of the EC
- motion brought to Council to extend voting rights on the Bureau to include Operational Standing Committee Chairs

Roles of EC, Bureau and Council



Council

- conduct elections for IUPAC Officers and Elected Members of the Bureau
- receive financial reports and discharge the Treasurer of fiscal responsibilities
- approve the budget
- receive for information reports from Divisions and Standing Committees, and accept questions and clarifications subject to time constraints

Roles of EC, Bureau and Council

➤ Council (cont.)

- ratify technical recommendations, e.g. the naming of an element
- ratify decisions of the Bureau
- approve changes in Statutes and Bylaws
- approve the dates and places of future General Assemblies

Changes in Council Procedure

- More detailed annotated agenda for the Council
- Proposed time allocations for each item
- References and links to any supporting documentation
- Series of expected actions and possible motions

Changes in Council Procedure

- Agenda items identified as ‘for discussion’, ‘for decision’, or ‘for information’
- ‘Information’ items received for information without oral repetition
 - discussion restricted to questions and clarifications

Changes in Council Procedure

- PURPOSE -allow us to deal with routine matters more expeditiously
 - give Council more time to think strategically
 - engage in real discussions of matters important to the Union and its members

Improving Communication

- Assign responsibility to elected members of the Bureau, and to Division Titular and Associate Members, for liaison with NAOs and ANAOs
- Secretariat to determine if other parallel communication channels would be helpful in bringing information to NAOs and to the attention of chemical societies and other relevant national groups

Improving Communication

- Priority be given to improving the communication potential and utility of the IUPAC website

Schedule Changes

- Secretary General, Executive Director and Publication Manager asked to reconsider the General Assembly schedule
- Schedule changes have been instituted that will begin after the Council meeting in Torino

Schedule Changes

- EC would meet at the conclusion of the Bureau meetings to review and implement pending actions (leads to two meetings of the EC per year)
- Elimination of the main Bureau meeting from the General Assembly
 - Replace by a Bureau meeting in April/May; EC meeting moves to Nov/Dec.

Schedule Changes

➤ Advantages

- Shorter overall General Assembly
- Executive Committee and Bureau members would begin work much earlier in the biennial cycle

Implementation

- Report considered and approved by the Executive Committee
- All but one of the recommendations could be implemented without changes to IUPAC Statutes and Bylaw
 - Voting rights for Standing Committee Chairs (Glasgow)

Implementation

- Many of the efficiencies have been put in place
- Affect our deliberations at this GA
- Overall changes should result in more efficient operations and improvements in communication.